



REPORT IT!

To report a **hate crime** or **bias incident** go to the website below or call Student Activities at 509-533-3553.

www.tba

1. Hate Hurts!

A hate crime or bias incident is experienced or observed.

2. Incident is Reported

The reporting form is filled out online or in paper form. Forms and information about the reporting process may also be found throughout the campus and at these locations:

Counseling Offices, VP and Deans' Offices, Information Desk, Multicultural Student Center
Student Activities, Campus Security

3. Bias Incident Response Team (BIRT)

Depending on the nature of the incident, the Bias Incident Response Team may involve the police, the V.P. of Student Services, and/or Campus Security to determine an appropriate course of action.

4. Appropriate Response is Determined

The Bias Incident Response Team Leaders will work with the appropriate organizations and other individuals to take action abiding by the following protocols:

→ Listen to the person reporting - Let them tell the story. - Probe for details. - Clarify how the person wants the team to respond.

5. Report/Community Response

The course of action decided by the committee will be implemented. Members include faculty, staff, students and administrators who have participated in the "Stop the Hate" training.

→ Determine if a district-wide response is needed.

→ Implement community response if appropriate.